

ADD / DROP FORM

Student Name		ID	
Program		Academic year-semester	
Contact No:		Campus	

- Full time student load should not be less than 12 CR H or more than 18 CR H.
- Students with probation are not allowed to register for more than 12 CR H
- Outstanding student with CGPA ≥ 3.6 or expected to graduate student can register for maximum of 21 CRH

ADD ONLY DROP ONLY ADD/DROP **Total number of credit hours the student registered currently ()**

Course (s) to be ADDED			
CRN	Course Code & No	Course Name	Credits

Course (s) to be DROPPED			
CRN	Course Code & No	Course Name	Credits

Total numbers of credit hours after add () & drop ()

Advisor Name & Signature: _____

Date: _____

Head of department Signature: _____

Date: _____

Student Service Sr. Manager Signature: _____

Date _____

Official Use

Remarks:

Registration office:**Date:**

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